



ACKNOWLEDGEMENT OF RECEIPT OF Da Vinci International School Parent Handbook

This is to acknowledge that I have received a copy of DVIS Parent Handbook. I understand that it contains important information on the general policies of DVIS and on my privileges and obligations.

I will familiarize myself with the material in the Parent Handbook and understand that I am governed by its contents. I further understand that DVIS may change, rescind, or add to any policies, or practice described in the Parent Handbook at any time, with or without prior notice. I further understand that my relationship with DVIS is based on the mutual consent of myself and of DVIS's agreement.

PARENT/GUARDIAN RESPONSIBILITIES:

- **All families are expected to adhere to and respect the principles and procedures contained within this handbook.**
- **Current vaccination records are legally required, and all necessary paperwork and changes to any information must be sent to admin in a timely manner before the start of school.**
- **Please remember to keep email and phone contact information current with administration.**
- **DVIS neither condones nor tolerates disciplinary measures that include physical or verbal aggression of any kind.**
- **Each parent/guardian (unless impossible) is required to; participate in their child's classroom at least once a year, attend the Back-to-School Meet & Greet and Parent-Teacher Conferences, Classroom Visits, as well as monitor classroom SeeSaw accounts & provided email regularly.**
- **Please note: No toy guns or weapons of any kind are permitted at the school.**
- **Please contact your student's teachers directly to obtain a copy of the daily schedule.**
- **All children who have suffered a head injury must be monitored at home for a minimum of two days, unless the school is provided with a doctor's clearance note.**
- **The school's decision regarding a child's ability to remain in the classroom is final and without exception.**
- **Remember: manufacturing processes change; food items that are now entirely peanut-free may not continue to be. It is imperative to read the ingredient label each time you purchase a food item.**
- **Teacher gifts are strictly voluntary. There is no expectation of gifts from our teachers and staff. Our gift policy is that the total maximum school year contribution towards teacher gifts is \$20.00 per student and no individual gift shall exceed the amount of \$25.00.**

PARENT/GUARDIAN SIGNATURE

DATE

PRINT NAME

CHILD(REN)'S NAME(S)